

**KEELER TOWNSHIP
VAN BUREN COUNTY, MICHIGAN
OFFICE OF THE CLERK
64151 TERRITORIAL RD. W.
HARTFORD, MI 49057**

**MINUTES OF THE SPECIAL TOWNSHIP BOARD BUDGET MEETING WORKSHOP
HELD ON WEDNESDAY, MARCH 6, 2024**

The Keeler Township Board Special Budget Meeting Workshop called to order by Supervisor, Don Blackmond at 5:02 p.m.

The Pledge of Allegiance was recited.

Roll call of members present Treasurer Sharon Clupper, Trustee Jerry Morin, Trustee Matt Sexton, Supervisor Don Blackmond, and Clerk Angie Sexton. Five members were present constituting a quorum.

Jerry Morin moved to approve the agenda as amended with the addition of Property Tax Refunds. Matthew Sexton seconded, and all were in favor.

Public comment opened at 5:04 p.m. Upon hearing no public comments, the floor closed at 5:04 p.m.

Property Tax Refunds- Treasurer Sharon Clupper let the board know that years ago a previous board approved to not refund any overpaid tax amounts of \$5 or less. The overpaid amount can't be credited to their taxes. Other townships in the county have the amount set as high as \$25.00. Sharon Clupper moved to increase the amount to \$10 for overpayments due to people not cashing the refund checks. Jerry Morin made a motion to increase the Property Tax refund threshold amount to \$25.00. Matthew Sexton seconded and a roll call vote was taken of Clerk Angie Sexton- support, Supervisor Don Blackmond- support, Jerry Morin- support, Sharon Clupper- support, Matthew Sexton- support. Motion carried.

Budget Workshop- The board went through each line of an Excel spreadsheet presented showing what QuickBooks generated as to what the township spent for the year. The board needs to adopt a budget for the 2024-2025 Fiscal Year by March 31, 2024, and amend the 2023-2024 Fiscal Year budget for actual spending. The problem is that the categories have been expanded and changed to coincide with the State of Michigan Chart of Accounts. All board members were sent a live Excel spreadsheet link to input information that each member may have to get an accurate budget.

The floor for Public Comment opened at 9:31 p.m. Hearing no public comments, the floor closed at 9:32 p.m.

Motion by Jerry Morin to adjourn and Sharon Clupper seconded. All were in favor and the meeting adjourned at 9:32 p.m.

Submitted by,

Angie Sexton, Clerk

March 13, 2024