

Minutes of the regular meeting held on Tuesday, November 7, 2017.

Members present: Bill Kays, Carl Davis, Barb Fisher, and Tom Landis. Absent-Carmen Fleischauer.

The meeting was called to order at 7:30 p.m. by the Supervisor.

The pledge of allegiance was recited.

Minutes of the last regular meeting of October 10, 2017 were reviewed and then with a consent Motion by Landis and supported by Fisher to adopt the minutes as presented. Motion Passed.

Treasurer's report was given showing a balance in the general fund of \$236,907.07. The Treasurer's report will stand as read.

Motion to approve the bills:

Motion by Landis and supported by Fisher to pay all bills as audited. Motion Passed.

Guests:

Rick Boze, Van Buren County Road Commissioner reported on County Road Commission activities. He said they are still trimming trees and if you have some that need attention please call the road commission. He passed on information that permits are required for all driveways that are changed or new construction. He was then open to questions.

Fire Department reports:

Sister Lakes Fire Department, there was no one present and no report submitted.

Keeler Township Fire & Rescue had sixteen (16) calls. Nine were first responder calls and seven were fire related. Fire Chief reported that they had their annual drivers training rodeo and continue medical education. All AED's have had batteries replaced and hose testing is Saturday, November 11, 2017.

The fire bay heating unit needs to be replaced and a quote was received from Johnson Heating for a total of \$6,815.00. It was suggested that we get additional quotes. Motion by Landis and supported by Fisher to get additional quotes for replacement of the heater and have the Supervisor and Clerk award the job in the best interest of the Township. Roll call vote showed Landis, Fisher, Kays and Davis all in favor of the motion. Fleischauer absent. Motion Passed. Motion by Fisher and supported by Landis to amend the building maintenance budget for the fire department to cover the expense of the heater when awarded. Roll call vote showed Fisher, Kays, Davis, and Landis all in favor of the motion. Fleischauer absent. Motion Passed. Discussion on our cost recovery ordinance and it was suggested that we bill the homeowner for the expenses that the fire department incurred. Motion by Landis and supported by Fisher to bill the property owner on CR 681 for the expenses as outlined in our cost recovery ordinance. Motion Passed.

Pride Care Ambulance report:

Pride Care Ambulance had thirteen (13) calls for the month of October. Eight (8) priority one calls with an average response time of 8:00 minutes, four (4) priority two calls with an average

response time of 3:47 minutes and one (1) priority three calls with an average response time of 1:55 minutes. Total average for the month was 6:14 minutes.

Van Buren County Deputy report:

None received.

Zoning Administrator report:

Allyn Anthony reported that the planning commission will be combining the November and December meetings. It will be held on Tuesday, December 12, 2017 at 7:30 p.m.

Legal Update report:

Madeline Batson-unsafe structure still working on compliance.

Daniel McGinnis-92892 CR 690, zoning violation, semi trailer used as an accessory building, a show cause hearing was October 17, 2017 and a court order by the judge gave him until November 10, 2017 to remove it.

Sister Lakes Area Utilities Authority report:

Supervisor presented the Sister Lakes Area Utilities Authority Uncollected Maintenance Fees that totals \$19,508.30 and needs to add them to the winter tax bills for the property owners. Motion by Landis and supported by Fisher to put the uncollected maintenance fees of \$19,508.30 on the winter tax bills as a special assessment for the property owners on the list. Roll call vote showed Landis, Fisher, Davis, and Kays all in favor of the motion. Fleischauer absent. Motion Passed.

AEP street light report:

Supervisor reported that AEP will replace the street light on Lakeland Ave.-work order number 041969547.

Anti Blight Ordinance report:

The township board received the amendment change from our attorney pertaining to the Anti Blight Ordinance, changing the violation to a municipal civil infraction. Copies were passed out. Motion by Landis and supported by Fisher to amend the Anti Blight Ordinance changing the violation to a municipal civil infraction. The amendment will be known as Ordinance #11-07-2017. Roll call vote showed Landis, Fisher, Kays, and Davis all in favor of the motion. Fleischauer absent. Motion Passed.

Ordinance updates report:

After the last planning commission meeting they asked that we update the sign portion of the ordinance and look into solar panel verbiage to add to the ordinance. Supervisor contacted David Jirousek from Williams & Works and asked him to submit a proposal. His proposal would provide general narrative on three zoning topics-solar ordinance, sign ordinance, and non-commercial wind ordinance review. The fee is anticipated to be \$1,500.00. Also an extra service would be updates based on planning commission discussion and consideration at \$550.00. Motion by Landis and supported by Fisher to have Williams & Works draft zoning ordinance changes for the approximate charge of \$2,050.00. Roll call vote showed Davis, Kays, Fisher, and Landis all in favor of the motion. Fleischauer absent. Motion Passed.

Cemetery maintenance report:

Supervisor received a bid from Total Tree Care to remove two pine trees and branches from a maple tree at the Cemetery, total cost would be \$1,100.00. Also he was asked to remove a tree on the township lot west of the fire station. That cost would be \$850.00. Motion by Landis and supported by Fisher to have Total Tree Care to do the work at the cemetery and the township lot at a total cost of \$1,950.00. Roll call vote showed Landis, Davis, Kays, and Fisher all in favor of the motion. Fleischauer absent. Motion Passed.

Public comment:

Bob Steinmetz read a statement concerning the rainfall and the runoff that happened on October 14, 2017 on 62nd Street to the Keeler Lake property owners. He had questions and received comments of who he should contact.

Correspondence:

Clerk has received a farmland and open space preservation application from Totzke Farms Properties LLC and asked the board to review and approve if possible.

Motion by Landis and supported by Fisher to approve the application from Totzke Farms Properties LLC and forward it on to the county planning commission and the conservation district. Motion Passed.

Motion to adjourn:

Motion by Fisher and supported by Landis to adjourn. Motion Passed. Meeting adjourned at 8:20 p.m.

Submitted by,

Carl F. Davis, Clerk  
Keeler Township  
November 7, 2017